

Free Tools that helps you run an event

FOSDEM 2022 - February 5 & 6

FOSDEM'22

Who am I

- Mozilla volunteer since early days... way back 2003
- Events Coordinator and Community Manager
- Nowadays working as Head of Content at a Conference Company


@Francjp on Twitter



FOSDEM'22

I am very calm.



 daylightpotato

LIFE OF A POTATO

facebook.com/LifeOfALittlePotato

FOSDEM'22

What tools do we need to run an event?

- Documentation: Coordination of logistics, Timeline, Agenda
- Registration: How people will join the event
- Streaming: Video tools, will it be live or recorded?
- Interaction: Chat, live polls, raffle
- Collection of Feedback: How do we know the impact of the event?

Not included in this talk: Topic selection, Speaker scouting, and promotion

Documentation

- Etherpad
- Github
- LibreOffice



Has to be collaborative, clear and open for everyone.

Then you can adapt yourself to what it suits you better



Registration

- Attendize (www.attendize.com)
- Open Conference System (<https://pkp.sfu.ca/ocs/>)

attendize

Not Open Source: Meetup, EventBrite



Streaming

- OBS
- Jitsi Meet

Here you have to think where your audience will watch you

OBS 26.1.0 (64-bit, windows) - Profile: Streaming - Scenes: Demo

File Edit View Profile Scene Collection Tools Help

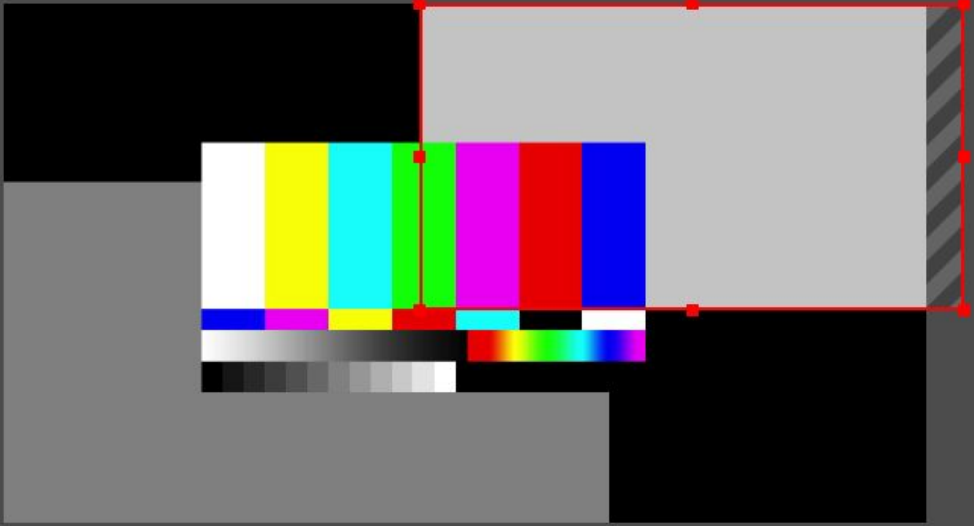


Image 3 Properties Filters Image File C:/Users/OBS/Pictures/Grey169B.png Browse

Scenes	Sources	Audio Mixer	Scene Transitions	Controls
Scene 1	Image 4	Desktop Audio 0.0 dB	Fade	Start Streaming
Scene 2	Image 3	Mic/Aux 0.0 dB	Duration 300 ms	Start Recording
Scene 3	Image 2			Start Virtual Camera
Scene 4	BrowserSource			Studio Mode
Scene 5				Settings
Scene 6				Exit
Scene 7				
Scene 8				

[[🔊]] LIVE: 00:00:00 ● REC: 00:00:00 CPU: 0.4%, 60.00 fps

Interaction

- Discord
- Matrix/Element
- IRC

Other interactions could be async

Feedback Collection

You need to understand what worked and what not

Better way to collect feedback is with forms

But how I make my event successful and impactful?

Thanks!

Questions?